



PO Box 1420, 140 Service Rd
Indian Head, SK S0G 2K0
Phone: 306.695.2460
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valeindustries.ca

POSITION OVERVIEW			
POSITION TITLE	Production Assembler	DEPARTMENT	Production
REPORTS TO	Manufacturing Manager	VERSION AND DATE	V1 15DEC20
TERM TYPE	Permanent Full-Time	LOCATION	Indian Head, SK

About VALE:

Vale Industries Ltd is a manufacturer of engineered products and equipment for the agricultural, aggregate, mining, and related sectors. With roots in steel manufacturing going back 30 years, Vale knows how to deliver solid solutions and exceptional value for our customers. Our management team has over 150 years of practical, hands-on experience in engineering, manufacturing, and business management, focused on leading Vale's next phase of strategic growth. At Vale, we uphold a high standard of quality, integrity, and safety to demonstrate our commitment to our employees, customers, suppliers, and community.

Job Summary:

Vale has a great opportunity available for an experienced Production Assembler to be a part of our production team. Vale Industries is a fast-paced, collaborative environment with lots of opportunity for personal and professional growth. If you are motivated to make a real difference and the drive results, this position may be for you.

Duties and Responsibilities:

- Read documents, computer screens, blueprints and drawings and take or read measurements to plan layout and procedures
- Prepare work to be accomplished by studying assembly instructions, blueprint specifications, and parts lists
- Position parts and subassemblies by using templates or reading measurements
- Assemble components by examining connections for correct fit; fastening parts and subassemblies
- Verify specifications by measuring completed component
- Resolve assembly problems by altering dimensions to meet specifications; notifying supervisor to obtain additional resources
- Gain and maintain efficiencies by following lean principles
- Maintain a safe and clean working environment by complying with procedures, rules, and regulations
- Conserve resources by using equipment and supplies as needed to accomplish job results
- Document actions by completing production and quality forms
- Contribute to team effort by accomplishing related results as needed



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Education and Qualifications:

- High School diploma or equivalent
- 2+ years' experience in general assembly work or specialized training
- Experienced with a variety hand tool and power tools
- Manufacturing experience in an agricultural or aggregate + mining environment an asset
- Ability to read and interpret schematics, blueprints, and other drawings
- Must have outstanding punctuality and attendance
- Ability to work according to production schedules and deadlines; willing to work shifts when required
- Must possess strong problem solving and communication skills as well as the flexibility to handle changing demands and work effectively in a diverse environment
- Basic math and communication skills required
- Able to work independently or as part of a team in a busy environment/able to work under pressure

Knowledge Areas and Experience:

- Ability to read and interpret blueprints
- Ability to accurately fit parts
- Overhead crane and forklift training an asset (but not required)
- Experience rigging and safe handling of components
- WHMIS training an asset

What Vale Offers:

- Meaningful work with a team of motivated individuals at a growing manufacturing company
- Opportunity to work with mechanical equipment driven by innovation and quality
- High standards as demonstrated in the quality of our products
- Opportunities for growth and development
- Opportunity to take on responsibility and overcome challenges to produce a multitude of high-quality deliverables on schedule

Compensation:

- Strong competitive hourly compensation plus company matched RSP
- Extended Health, Dental, Disability and Life Insurance

*To apply for this position please submit your resume and cover letter via email to Human Resources at VALE Industries.
hr@valeindustries.ca*